



GOVERNMENT OF SIKKIM
FINANCE, REVENUE AND EXPENDITURE DEPARTMENT
GANGTOK - 737103

Ref No:1(2)89-90/Bud/Fin/03

Dated:22/05/2015

C I R C U L A R

The Finance, Revenue and Expenditure Department (FRED) is in the process of preparing the annual Budget for the financial year 2015-16.

Therefore, for the purpose of incorporating the provisions in the Demands for Grants, all the Heads of Departments are requested to forward the necessary details to the Budget Division, FRED in respect to the following on priority.

1. All **spill over balance only** in respect to Centrally Sponsored Schemes, NEC, NLCPR, 13th FC and SPA etc., as reconciled earlier with the Budget Division, FRED.
2. Any changes to be made under salary of regular employees and muster roll & work charged employees under Non-Plan for the financial year 2015-16 as per the Nominal Roll to avoid future shortfalls.

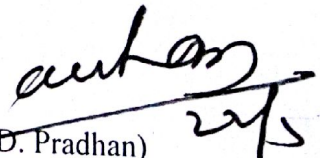
The details should reach the Budget Division, FRED latest by **6th of June 2015** and in the absence of any information it shall be presumed that the department does not have any spill over/ unspent balances to be incorporated in the Budget of 2015-16. Figures once entered after the due date shall not be changed or withdrawn under any circumstances as this would subsequently delay the process of finalisation of the Budget documents.

Sd/-
Controller of Accounts
Finance, Revenue & Expenditure Department

Memo No: 1(2)/89-90/165-167/Bud/Fin

Dated:22/05/2015

1. The Addl. Chief Secretary- cum- Development Commissioner, Development Planning, Economic Reforms and North Easter Council Affairs Department.
2. All Heads of Departments, Government of Sikkim, Gangtok
3. All Resource Controlling Officers, Government of Sikkim


(S. D. Pradhan)
Pr. Director (Budget)
Finance, Revenue Expenditure Department